



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF PUBLIC WELFARE
OFFICE OF MENTAL HEALTH & SUBSTANCE ABUSE SERVICES
BUREAU OF CHILDREN'S BEHAVIORAL HEALTH SERVICES
P.O. BOX 2675
HARRISBURG, PENNSYLVANIA 17105-2675

Stanley J. Mrozowski, Ph.D., Director
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August 28, 2006

Dear Provider Community:

The attached survey is being sent to all providers who have an approved service description for Therapeutic Staff Support (TSS) services. The purpose of the survey is to obtain information about compensation and other issues regarding the employment and retention of TSS staff. Any identifying information will be kept confidential.

Please return the completed survey by Friday September 8, 2006.

Surveys should be returned to Ms. Paula Montgomery via email, fax or mail. Her contact information is as follows:

Ms. Paula Montgomery
Email: c-pmontgom@state.pa.us
Fax: 717-705-8268
Mail: OMHSAS/Beechmont Bldg 2nd Floor
P. O. Box 2675
Harrisburg, PA 17105-2675

Thank you in advance for your cooperation and participation.

Sincerely,

Stanley J. Mrozowski, Ph.D., Director

**Department of Public Welfare
TSS Survey**

1) Which counties do you serve?

If the answers to the following questions vary by county please make clear in your responses which responses pertain to which counties. This can be done directly on the form or by completing a survey form for each county served.

2) Does your agency currently provide TSS services?

Yes _____ (if so, please proceed with questionnaire)
No _____ (if no, please explain why)

3) How are TSS workers employed: (check those that apply)

Agency staff _____
Contract staff _____

If you employ both agency staff and contract staff, please answer the remaining questions for each type of employment arrangement.

If you subcontract with another agency to provide TSS services, please answer the remaining questions for each type of employment arrangement used by the subcontractor. Please specify if the response applies to a subcontractor.

4) Are TSS workers salaried or paid by the hour?

If salaried, what is the salary range?

If by the hour, what is the range of hourly rate?

5) Are TSS workers paid for the time they spend for the required initial training?
If no, please explain why not.

Yes _____

No _____

6) Are TSS workers paid for the time they spend for the required ongoing training? If no, please explain why not.

Yes _____

No _____

7) If TSS workers are paid for the time they spend for the required training, how are they paid for the training?

8) Are any benefits provided to TSS workers?
If so, please indicate what type of benefits are provided:

health benefits _____

paid vacation leave _____

paid sick leave _____

other (please list) _____

9) Have you had any difficulty hiring or retaining TSS staff? If so, when?

10) Are you currently having difficulty hiring or retaining staff?

11) If you are currently having difficult hiring or retaining staff, or have had such difficulty in the past year, what in your opinion is/are the reasons for the difficulty?

Optional Information:

Name of Provider _____