



IS YOUR ORGANIZATION READY? Cost Reporting, Planning, and Strategies for ID/MR Direct Service Providers and Supports Coordination Organizations

A Three-Part Training Program



- Part One:** **Cost Reporting and Cost Allocation Strategies for ID/MR Services**
(PCPA Office or Webinar)
April 7, 10:00 a.m. - 12:00 p.m.
- Part Two:** **Managing Your Budget and Maintaining Services for People With Disabilities**
May 13, 9:00 a.m. - 12:00 p.m. Carlisle
May 14, 9:00 a.m. - 4:00 p.m. Mars
- Part Three:** **Failing to Plan is Planning to Fail –
Three “Must Have” Plans for Licensed MR/ID Providers**
July 14, 9:00 a.m. – 4:00 p.m. Mars
July 15, 9:00 a.m. – 4:00 p.m. Carlisle

Operating in a fee-for-service environment requires direct service providers and SCOs to be ready to act, not react, to many situations and issues. Failing to be proactive in the future will put any licensed provider in a compromised position and may lead to far worse outcomes.

This five-hour educational session is designed to provide attendees with the information regarding compliance plans, strategic plans, and contingency plans. Topics include:

- **Compliance plans** – a health care organization’s “insurance policy” against allegations of fraud and/or abuse;
- **Strategic plans** – where is your organization positioned now, where should it be positioned five years from now, and how will it organization get there; and
- **Emergency/Contingency plans** – how will your organization respond if your expectations for a “best case scenario” actually turn out to be the “worst case scenario?”

Cost: \$89 PCPA and PARF members* (includes lunch)
\$109 non-members* (includes lunch)

Target Audience: CEO’s, CFO’s, COO’s, Compliance Officers, Fiscal Staff

Presenter: This series will be led by Paul B. Stanalonis, executive officer, Stanalonis & Associates, LLC, a PCPA business member and regular trainer for PCPA and PARF. Mr. Stanalonis assisted many clients through the FY 2007/08 cost report preparation, desk review, and approval processes. He continues to work with intellectual disability/mental retardation direct service providers and supports coordination organizations as they transition to a fee-for-service business model.

Contact Person: More information about this training is available from PCPA by contacting Jen Bankard, director of training and resource assistance (717-364-3280 or jen@paproviders.org).

Workshop Location Details:

Carlisle Country Club
1242 Harrisburg Pike
Carlisle, PA 17037
717-243-6100

www.carlislecountryclub.org

Four Points by Sheraton- Pittsburgh North
910 Sheraton Dr
Mars, PA 16046
724-776-6900

www.starwoodhotels.com/fourpoints

Is Your Organization Ready? Cost Reporting, Planning, and Strategies for ID/MR Direct Service Providers and Supports Coordination Organizations
Registration Form

Name: _____

Title: _____

Agency: _____

Address: _____

City: _____

State: _____ Zip: _____ Phone: _____

Fax: _____ Email: _____

I am a member of: PCPA PARF Both Neither

I plan to attend the following workshop(s):

- July 14 Mars
- July 15 Carlisle

If multiple persons are registering from the same agency, please attach a separate sheet for each individual attending.

Payment Information Total Enclosed: \$ _____

Method of Payment:

- Check (made payable to PCPA)
- Visa
- MasterCard

Card Number: _____

Exp: __/__/__ (mm/yy) CCV Code: ___ Billing Zip Code: _ _ _ _ _

Registration deadline for Part 3 is July 1. Registration is not complete and will not be processed without payment.

Cancellation Policy: Cancellations are accepted, less a \$25 administrative fee up to one week prior to each session for that session. NO cancellations will be accepted after that time. Substitutions are welcome.

Please return registration form with payment to:

PCPA
Bldg 3, Ste 200 2101 N Front St
Harrisburg, PA 17110
ATTN: Jen Bankard
Fax: 717-364-3287
jen@paproviders.org