

From: Tonja Smith <tonja.smith@achomecare.org>
Sent: Tuesday, August 24, 2021 5:14 PM
To: Smith, Rick
Subject: [External] RE: ODP Financial Workgroup

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Hello Rick,

I will be attending via Zoom. Hopefully, in the near future I can meet you in person in Harrisburg 😊

Thanks,



Tonja Smith, MHA | Chief Executive Officer
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"Making a Difference in Everyday Lives"

From: Smith, Rick [REDACTED] >
Sent: Tuesday, August 24, 2021 10:39 AM
To: Bill Harriger <BHarriger@verland.org>; Chris Elliott <CElliott@barberni.org>; Tonja Smith <tonja.smith@achomecare.org>; Saylor, Kristine <Ksaylor@khs.org>; Mary Beth Horner (mhorner@lifepath.org) <mhorner@lifepath.org>; Thomas Crofcheck <ThomasCrofcheck@melmark.org>; Fawver, Trish <TFawver@merakey.org>; eyth.john@archumanservices.org; Kenneth Gibat <klgibat@persondirectedsupports.com>; Bill Schoppe <bschoppe@pathcenter.org>
Cc: Ahrens, Kristin [REDACTED] >; Gilligan, Gloria <[REDACTED]>; Race, Andrea <[REDACTED]>
Subject: RE: ODP Financial Workgroup

Good morning,

Here is a rough agenda for the Non-Residential discussion tomorrow from 12-2...

30 min – Follow up from initial meeting (Rick)

- TPA Survey Questions
- Current BLS Data
- Current assumptions versus historical cost reports

90 min – Discussion of service level assumptions

- CPS
- IHCS
- Supported Employment
- Nursing
- Housing Tenancy & Transition Sustaining
- Other non-res service priorities

For those of you attending in person, we have reserved room 327 which will hopefully give us sufficient technology to make a hybrid meeting work. Look forward to the discussion.

Thanks,
Rick

From: Smith, Rick

Sent: Thursday, August 19, 2021 8:23 AM

To: Bill Harriger <BHarriger@verland.org>; Chris Elliott <CElliott@barberni.org>; tonja.smith@achomecare.org; Saylor, Kristine <Ksaylor@khs.org>; Mary Beth Horner (mhorner@lifepath.org) <mhorner@lifepath.org>; Thomas Crofcheck <ThomasCrofcheck@melmark.org>; Fawver, Trish <TFawver@merakey.org>; eyth.john@archumanservices.org; Kenneth Gibat <klgibat@persondirectedsupports.com>; Bill Schoppe <bschoppe@pathcenter.org>

Cc: Ahrens, Kristin <[REDACTED]>; Gilligan, Gloria <[REDACTED]>; Race, Andrea <[REDACTED]>

Subject: RE: ODP Financial Workgroup

Good morning,

Here is a rough agenda for this afternoon discussion...

15 min-Introductions (all)

Name/role

What services does your agency provide?

Approximate annual funding received from ODP?

How many individuals do you support?

15 min-Expectations/Rate setting process (Kristin/Rick)

Cost Components:

Wages (direct care and other program staff)

Employee Related Expenses

Paid Time Off

Full time/part-time split

Billable Hours Per Day

Absentee Factor

Staffing Ratios

Transportation

Occupancy

Food and supply costs

Training costs

Administration Percentage

30 min-General discussion

Where are pain points in system (services)? i.e. which services cause most financial distress

Covid impacts on staffing

Thoughts on gathering staff vacancy and overtime data

Plan for next two meetings – Propose 8/25 11-1 for non-residential services

Thanks and looking forward to talking to you,

Rick

From: Smith, Rick

Sent: Wednesday, August 11, 2021 10:53 AM

To: Bill Harriger <BHarriger@verland.org>; Chris Elliott <CElliott@barberni.org>; tonja.smith@achomecare.org; Saylor, Kristine <Ksaylor@khs.org>; Mary Beth Horner (mhorner@lifepath.org) <mhorner@lifepath.org>; Thomas Crofcheck <ThomasCrofcheck@melmark.org>; Fawver, Trish <TFawver@merakey.org>; eyth.john@archumanservices.org; Kenneth Gibat <klgibat@persondirectedsupports.com>; Bill Schoppe <bschoppe@pathcenter.org>

Cc: Ahrens, Kristin <[REDACTED]>

Subject: ODP Financial Workgroup

Thank you for agreeing to be part of our financial workgroup. The main task of the workgroup is to provide current input and perspective on ODP's fee schedule rate assumptions. The existing rate assumptions can be found at <https://www.dhs.pa.gov/providers/Providers/Pages/ODP-Rates.aspx>. If you are not familiar with these assumptions, I would ask that you review them prior to the first meeting. We anticipate scheduling a 1-hour kickoff meeting where we talk through process and expectations and two longer meetings (2-3 hours) where we get into details of the assumptions, probably focusing on non-residential services at one meeting and residential at the next. The kickoff meeting will be virtual, but depending on feedback, we may want to schedule the detailed meetings with an in-person option. Please let me know if **Thursday Aug 19 from 3-4pm** would work for the initial meeting.

Best,
Rick

Rick Smith | Director
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Supporting Pennsylvanians with developmental disabilities and their families to achieve greater independence, choice and opportunity in their lives.