

From: Yale, Jeremy
Sent: Wednesday, September 8, 2021 4:16 PM
To: Smith, Rick
Cc: Ahrens, Kristin
Subject: Re: [External] RE: ODP Financial Workgroup

[REDACTED]

I saw Rick's note that PT is properly defined.

From: Smith, Rick <[REDACTED]>
Sent: Wednesday, September 8, 2021 2:51 PM
To: Yale, Jeremy <[REDACTED]>
Cc: Ahrens, Kristin <[REDACTED]>
Subject: FW: [External] RE: ODP Financial Workgroup

I don't think Tom's language hurts anything. Can we have this put into questionpro now?

From: Thomas Crofcheck <ThomasCrofcheck@melmark.org>
Sent: Wednesday, September 8, 2021 2:04 PM
To: Smith, Rick <[REDACTED]>
Cc: Chris Elliott <CElliott@barberni.org>; Bill Harriger <BHarriger@verland.org>; Tonja Smith <tonja.smith@achomecare.org>; Saylor, Kristine <Ksaylor@khs.org>; Fawver, Trish <TFawver@merakey.org>; eyth.john@archumanservices.org; Kenneth Gibat <klgibat@persondirectedsupports.com>; Bill Schoppe <bschoppe@pathcenter.org>; Melanie Opalka Bentler <mopalka@stjosephscenter.org>; Ahrens, Kristin <[REDACTED]>; Gilligan, Gloria <[REDACTED]>; Race, Andrea <[REDACTED]>
Subject: RE: [External] RE: ODP Financial Workgroup

Rick,

Proposed minor revisions included in track changes.

Tom

Thomas J. Crofcheck, CPA
Vice President and CFO
TCrofcheck@Melmark.org
610-325-4935 (Office) 570-956-1542 (Cell)



Mission First. Every Individual, Every Day.

EnvisionSMART™

2600 Wayland Road
Berwyn, PA 19312
<http://www.melmark.org>

Confidentiality note The information, attachments and/or documents contained in this document transmission may be confidential and/or privileged and are intended only for the individual or entity named above. If you received this email in error, please contact the sender and delete the email. Thank you.

From: Smith, Rick [REDACTED] >
Sent: Tuesday, September 7, 2021 2:48 PM
To: Chris Elliott <CElliott@barberni.org>; Bill Harriger <BHarriger@verland.org>; Tonja Smith <tonja.smith@achomecare.org>; Saylor, Kristine <Ksaylor@khs.org>; Thomas Crofcheck <ThomasCrofcheck@melmark.org>; Fawver, Trish <TFawver@merakey.org>; eyth.john@archumanservices.org; Kenneth Gibat <klgibat@persondirectedsupports.com>; Bill Schoppe <bschoppe@pathcenter.org>; Melanie Opalka Bentler <mopalka@stjosephscenter.org>
Cc: Ahrens, Kristin <[REDACTED]>; Gilligan, Gloria <[REDACTED]>; Race, Andrea <[REDACTED]>
Subject: RE: [External] RE: ODP Financial Workgroup

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon,
Attached are the suggested survey questions for discussion tomorrow.

Agenda:
Updates-Kristin 10 min
Survey discussion-All 20 min
Complete non-res discussion – All 30 min
Residential discussion – 60 min

Thanks,
Rick

From: Smith, Rick
Sent: Wednesday, August 25, 2021 10:10 AM
To: Chris Elliott <CElliott@barberni.org>; Bill Harriger <BHarriger@verland.org>; Tonja Smith <tonja.smith@achomecare.org>; Saylor, Kristine <Ksaylor@khs.org>; Mary Beth Horner (mhorner@lifepath.org) <mhorner@lifepath.org>; Thomas Crofcheck <ThomasCrofcheck@melmark.org>; Fawver, Trish <TFawver@merakey.org>; eyth.john@archumanservices.org; Kenneth Gibat <klgibat@persondirectedsupports.com>; Bill Schoppe <bschoppe@pathcenter.org>
Cc: Ahrens, Kristin <[REDACTED]>; Gilligan, Gloria <[REDACTED]>; Race, Andrea <[REDACTED]>
Subject: RE: [External] RE: ODP Financial Workgroup

Will add to agenda. Thanks

From: Chris Elliott <CElliott@barberni.org>
Sent: Wednesday, August 25, 2021 10:06 AM
To: Smith, Rick <[REDACTED]>; Bill Harriger <BHarriger@verland.org>; Tonja Smith <tonja.smith@achomecare.org>; Saylor, Kristine <Ksaylor@khs.org>; Mary Beth Horner (mhorner@lifepath.org) <mhorner@lifepath.org>; Thomas Crofcheck <ThomasCrofcheck@melmark.org>; Fawver, Trish <TFawver@merakey.org>; eyth.john@archumanservices.org; Kenneth Gibat <klgibat@persondirectedsupports.com>; Bill Schoppe <bschoppe@pathcenter.org>
Cc: Ahrens, Kristin <[REDACTED]>; Gilligan, Gloria <[REDACTED]>; Race, Andrea <[REDACTED]>
Subject: [External] RE: ODP Financial Workgroup

ATTENTION: This email message is from an external sender. Do not open links or attachments from unknown sources. To report suspicious email, forward the message as an attachment to CWOPA_SPAM@pa.gov.

Good morning Rick,

Thanks for sending this. I should have asked this last meeting but I was wondering if we could add a quick discussion to the agenda. There are a number of us who are new to working through this process with you, so what are the goals that ODP hopes to accomplish from this workgroup? More importantly, what are the goals that ODP hopes to accomplish through the rate refresh process?

Thanks and I look forward to the discussion,

Chris Elliott, CPA
VP of Finance
Barber National Institute
100 Barber Place, Erie, PA 16507
Work Phone 814-878-4132
Cell Phone 814-449-0550
celliott@barberni.org
www.barberinstitute.org

From: Smith, Rick <[REDACTED]>
Sent: Tuesday, August 24, 2021 10:39 AM
To: Bill Harriger <BHarriger@verland.org>; Chris Elliott <CElliott@barberni.org>; Tonja Smith <tonja.smith@achomecare.org>; Saylor, Kristine <Ksaylor@khs.org>; Mary Beth Horner (<mhorner@lifepath.org> <mhorner@lifepath.org>); Thomas Crofcheck <ThomasCrofcheck@melmark.org>; Fawver, Trish <TFawver@merakey.org>; eyth.john@archumanservices.org; Kenneth Gibat <klgibat@persondirectedsupports.com>; Bill Schoppe <bschoppe@pathcenter.org>
Cc: Ahrens, Kristin <[REDACTED]>; Gilligan, Gloria <[REDACTED]>; Race, Andrea <[REDACTED]>
Subject: RE: ODP Financial Workgroup

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning,

Here is a rough agenda for the Non-Residential discussion tomorrow from 12-2...

30 min – Follow up from initial meeting (Rick)
TPA Survey Questions
Current BLS Data
Current assumptions versus historical cost reports

90 min – Discussion of service level assumptions
CPS
IHCS
Supported Employment
Nursing
Housing Tenancy & Transition Sustaining
Other non-res service priorities

For those of you attending in person, we have reserved room 327 which will hopefully give us sufficient technology to make a hybrid meeting work. Look forward to the discussion.

Thanks,
Rick

From: Smith, Rick
Sent: Thursday, August 19, 2021 8:23 AM
To: Bill Harriger <BHarriger@verland.org>; Chris Elliott <CElliott@barberni.org>; tonja.smith@achomecare.org; Saylor, Kristine <Ksaylor@khs.org>; Mary Beth Horner (<mhorner@lifepath.org> <mhorner@lifepath.org>); Thomas Crofcheck <ThomasCrofcheck@melmark.org>; Fawver, Trish <TFawver@merakey.org>; eyth.john@archumanservices.org; Kenneth Gibat <klgibat@persondirectedsupports.com>; Bill Schoppe <bschoppe@pathcenter.org>
Cc: Ahrens, Kristin <[REDACTED]> Gilligan, Gloria <[REDACTED]>; Race, Andrea <[REDACTED]>
Subject: RE: ODP Financial Workgroup

Good morning,

Here is a rough agenda for this afternoon discussion...

15 min-Introductions (all)

Name/role

What services does your agency provide?

Approximate annual funding received from ODP?

How many individuals do you support?

15 min-Expectations/Rate setting process (Kristin/Rick)

Cost Components:

Wages (direct care and other program staff)

Employee Related Expenses

Paid Time Off

Full time/part-time split

Billable Hours Per Day

Absentee Factor

Staffing Ratios

Transportation

Occupancy

Food and supply costs

Training costs

Administration Percentage

30 min-General discussion

Where are pain points in system (services)? i.e. which services cause most financial distress

Covid impacts on staffing

Thoughts on gathering staff vacancy and overtime data

Plan for next two meetings – Propose 8/25 11-1 for non-residential services

Thanks and looking forward to talking to you,
Rick

From: Smith, Rick

Sent: Wednesday, August 11, 2021 10:53 AM

To: Bill Harriger <BHarriger@verland.org>; Chris Elliott <CElliott@barberni.org>; tonja.smith@achomecare.org; Saylor, Kristine <Ksaylor@khs.org>; Mary Beth Horner (mhorner@lifepath.org) <mhorner@lifepath.org>; Thomas Crofcheck <ThomasCrofcheck@melmark.org>; Fawver, Trish <TFawver@merakey.org>; eyth.john@archumanservices.org; Kenneth Gibat <klgibat@persondirectedsupports.com>; Bill Schoppe <bschoppe@pathcenter.org>

Cc: Ahrens, Kristin <[REDACTED]>

Subject: ODP Financial Workgroup

Thank you for agreeing to be part of our financial workgroup. The main task of the workgroup is to provide current input and perspective on ODP's fee schedule rate assumptions. The existing rate assumptions can be found at <https://www.dhs.pa.gov/providers/Providers/Pages/ODP-Rates.aspx>. If you are not familiar with these assumptions, I would ask that you review them prior to the first meeting. We anticipate scheduling a 1-hour kickoff meeting where we talk through process and expectations and two longer meetings (2-3 hours) where we get into details of the assumptions, probably focusing on non-residential services at one meeting and residential at the next. The kickoff meeting will be virtual, but depending on feedback, we may want to schedule the detailed meetings with an in-person option. Please let me know if **Thursday Aug 19 from 3-4pm** would work for the initial meeting.

Best,
Rick

Rick Smith | Director
PA Department of Human Services | Office of Developmental Programs
Bureau of Financial Management and Program Support
625 Forster Street Room 412 | Harrisburg, PA 17120
717.783.4873
www.dhs.pa.gov www.myodp.org

Supporting Pennsylvanians with developmental disabilities and their families to achieve greater independence, choice and opportunity in their lives.

THIS ELECTRONIC MESSAGE AND ITS ATTACHMENTS FROM THE BARBER NATIONAL INSTITUTE MAY INCLUDE INFORMATION THAT IS CONFIDENTIAL AND MAY BE PROTECTED UNDER FEDERAL AND/OR STATE LAW. THIS INFORMATION IS INTENDED TO BE FOR THE USE OF THE ADDRESSEE ONLY. IF YOU ARE NOT THE INTENDED RECIPIENT, YOU ARE HEREBY NOTIFIED THAT ANY DISCLOSURE, COPYING, DISTRIBUTION, OR ACTION TAKEN IN RELIANCE ON THE CONTENTS OF THIS INFORMATION IS STRICTLY PROHIBITED. IF YOU HAVE RECEIVED THIS E-MAIL IN ERROR, PLEASE NOTIFY US IMMEDIATELY BY REPLYING TO THIS MESSAGE AND DELETING THE MATERIAL FROM ANY COMPUTER